

# Adaptive Budgeting System – QuickBooks Version – Training



## ON-LINE TRAINING SESSIONS WILL PROVIDE:

- Step-by-step instructions on building your budgets for a Single Parish, Collaborative, or School.
- Recommendations on how you can save time developing your budgets annually using budget sheets uniquely developed for the Archdiocese of Boston.
- Guidance on sharing expenses in a Collaborative.
- Quick tips on creating an Annual Budget Summaries and Budget to Actual Reports for your Pastor and Finance Council.
- Updated Adaptive User Guides for QuickBooks or Adaptive users.

### LOCATION:

Training Sessions will be on-line using Microsoft Teams

### TRAINING DATES:

September 22, 2020  
October 6, 2020  
October 20, 2020  
November 3, 2020  
November 17, 2020  
December 1, 2020  
December 15, 2020

### TIME:

1:00 PM – 3:00 PM

**SIGN UP TODAY!**

**Click on the link below:**  
**[bit.ly/adaptivetraining2020](https://bit.ly/adaptivetraining2020)**

Questions? Contact Glenn Smith at [Glenn\\_Smith@rcab.org](mailto:Glenn_Smith@rcab.org) or 617.746.5689.



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