



**ARCHDIOCESE OF BOSTON**

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**MEMORANDUM**

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**TO:** All Pastors, Administrators, Finance & Operations Managers, Business Managers and Pastoral Center staff

**FROM:** Joe Crehan

**RE:** IRS Standard Mileage Rate Change

**DATE:** January 4, 2021

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Effective January 1, 2021, the IRS has decreased the standard mileage rate from 57.5¢ per mile to 56¢ per mile.

All mileage reimbursements for business related mileage incurred in 2021 should be calculated using the 56¢ per mile.

All remaining mileage reimbursements for business related mileage incurred in 2020 should be calculated using the 57.5¢ per mile.

Please communicate this change to those employees that typically incur this expense.

Please let me know if you have any questions or concerns.

Regards,

*Joe*

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