



August 25, 2021

Below please find a recent message from PrimePay.

We have confirmed with PrimePay that the updated cost includes a pass through of the charges from FedEx and a small increase, around \$3.00, to cover the month-to-month changes in FedEx charges.

Payroll Shipping Fees Increasing 9/6/2021

This email is to alert you of an upcoming change to payroll shipping fees.

Beginning the week of 9/6/2021, shipping fees will increase to \$21.00 for packages up to 1.5 pounds. Items between 1.5lbs and 5.5lbs that must be shipped via Pak will incur additional fees based on weight.

To avoid and/or reduce shipping fees, you might consider moving to paperless payroll by utilizing some of these features:

- Employee Direct Deposit
- Employee Payroll Paycards
- Employee Self Service (for both employees and Admins)
- Report Archive report: 025-Check Stub

We understand how important it is to manage costs. If you have any questions on how to implement or use the above options, please contact your dedicated Client Success Representative, or email the team at PrimePayCS.Support@PrimePay.com.

Thank you for your continued partnership and doing good work *together*.