



OFFICE OF PASTORAL SUPPORT AND CHILD PROTECTION  
Archdiocese of Boston  
66 Brooks Drive  
Braintree, Massachusetts 02184

**July 1, 2022 Parish Due Date for Submission of Safe Environment Audit forms**

Greetings Pastors and Parish Staff,

Attached please find the USCCB Safe Environment Audit form for FY22. Your parish has already received this form electronically, and was mailed a written copy 2 weeks ago.

If you have not been able to complete it yet, please be sure to do so by July 1<sup>st</sup> at the latest. Your information will be compiled with data from all parishes and schools to comply with annual USCCB Safe Environment Audit requirements.

Return the form using whichever method is easiest for you:


- 1) Email to [Child\\_Advocacy@rcab.org](mailto:Child_Advocacy@rcab.org)
- 2) Fax to Child Advocacy: 617-779-4575

Or

- 3) Mail to:  
Child Advocacy  
Archdiocese of Boston  
66 Brooks Drive  
Braintree, MA 02184

If you have any questions, or if we can be of any help at all please let us know. You can reach the Office of Child Advocacy by email at [Child\\_Advocacy@rcab.org](mailto:Child_Advocacy@rcab.org), by phone at 617-746-5985, or to either of our individual numbers listed below.

God Bless,

  
Deacon Stephen May  
Safe Environment Coordinator  
617-746-5994

  
Deacon Franklin Mejia  
Safe Environment Training Specialist  
617-746-5981



**ARCHDIOCESE OF BOSTON  
OFFICE OF CHILD PROTECTION  
Safe Environment Audit  
FY22(July 1, 2021-June 30, 2022)**

**DUE: July 1, 2022**

**Parish/Collaborative Name:** \_\_\_\_\_ **Parish Phone:** \_\_\_\_\_

**Parish/Collaborative Town(s)** \_\_\_\_\_ **Email** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

# and street (or PO Box)

city/town

zip

List all parishes included in this report: \_\_\_\_\_

How many **Clergy** are in residence and/or working at the parish/collaborative? \_\_\_\_\_

Did they all complete CORI? \_\_\_\_\_ PGC? \_\_\_\_\_. **If not**, how many are missing CORI \_\_\_\_\_ PGC \_\_\_\_\_

*(Please note that you are responsible for assuring that all clergy living in your residence are PGC trained and CORI cleared regardless of whether or not they are serving in your parish.)*

How many **Employees** did you have in FY2022? \_\_\_\_\_ (including paid musicians)

Did they all complete a CORI? \_\_\_\_\_

**If not**, how many are missing? \_\_\_\_\_ How many of the *missing* CORI's are renewals? \_\_\_\_\_ New? \_\_\_\_\_

Have all of your employees been PGC trained? \_\_\_\_\_

**If not**, how many still need training? \_\_\_\_\_ Training plan: \_\_\_\_\_

How many **Volunteers** did you have in FY2022? \_\_\_\_\_

Did they all complete a CORI? \_\_\_\_\_

**If not**, how many are missing? \_\_\_\_\_ How many of the *missing* CORI's are renewals? \_\_\_\_\_ New? \_\_\_\_\_

Have all of your volunteers been PGC trained? \_\_\_\_\_

**If not**, how many still need training? \_\_\_\_\_ Training plan: \_\_\_\_\_

Number of **Children** enrolled in your FY22 Religious Education program? \_\_\_\_\_

Grades K-5 \_\_\_\_\_

Grades 6-8 \_\_\_\_\_

High School \_\_\_\_\_

Number of children/youth who received Safe Environment (SE) Training in FY22? \_\_\_\_\_

Number of children/youth who were opted out of the Safe Environment Training in FY22? \_\_\_\_\_

What training materials did you use in your FY22 Safe Environment program for children and youth?

Grades K-5 \_\_\_\_\_

Grades 6 – 8 \_\_\_\_\_

High School \_\_\_\_\_

Please Check All that apply

Provided in-class Safe Environment training

Provided online Safe Environment training through the parish

Sent Safe Environment training materials to children's homes

If a child did not receive in-person or remote training, materials were sent home to the parent/guardian

yes

no

If you have not yet provided Safe Environment training to your youth enrolled in religious education, please contact us immediately to arrange for assistance.

For questions or assistance, please contact the Office of Pastoral Support and Child Protection at 617-746-5985 or email at Child\_Advocacy@rcab.org.

Forms must be completed and returned by **July 1, 2022**.

You can return them by email to Child\_Advocacy@rcab.org, by FAX at 617-779-4575, or by mail to:

**Office of Child Advocacy  
Archdiocese of Boston  
66 Brooks Drive  
Braintree, MA 02184**

***Questionnaire Completed by:***

Name (print): \_\_\_\_\_

Role: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_  
***Signature of Pastor/Administrator or Designee***

\_\_\_\_\_  
Date

*Thank you so much for completing + submitting this form timely and accurately.  
This is critical data that is included in the annual report to the USCCB.*

PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS